Process a Retention Option

Reenlistment Processing

- **DA Form 3340-R**
- **DA Form 3072-R**

DA Form 3340-R

REQUEST FOR REENLISTMENT OR EXTENSION IN THE REGULAR ARMY

For use of this form, see AR 601-280; the proponent agency is the Office of the Deputy Chief of Staff, G-1.

SECTION I - SOLDIER'S REQUEST

1. TO	2. FROM
COMMANDER CO B, 3D BN, 63D ARMOR APO AE 09033	SPC ROBERT RAY ROBERTSON 900-00-0018 CO B, 3D BN, 63D ARMOR APO AE 09033

3. REQUEST I BE AUTHORIZED TO *(Select One)*

[XX] a. REENLIST IN THE ACTIVE COMPONENT.

[ ] b. EXTEND MY ENLISTMENT FOR THE FOLLOWING REASON: _____

4. ACCRUED LEAVE OPTIONS *(Select One)*

[ ] a. I DESIRE TO CASH IN _____DAYS OF ACCRUED LEAVE.

[XX] b. I DO NOT DESIRE TO CASH IN ACCRUED LEAVE.

[ ] c. I AM EXTENDING MY PRESENT ENLISTMENT AND HAVE BEEN COUNSELED ON CASHING IN ACCRUED LEAVE.

5. DATE	6. SIGNATURE
2006 JAN 05	Robert R. Robertson

DA Form 3340-R

SECTION II - COMMANDER'S CERTIFICATION

7. COMMANDER'S DETERMINATION OF QUALIFICATION *(Select one)*

[XX] a. SOLDIER IS FULLY QUALIFIED FOR REQUESTED ACTION.

[ ] b. SOLDIER IS NOT FULLY QUALIFIED AND REQUIRES WAIVER *(Select 8b or 8c(1) below).*

[ ] c. SOLDIER IS FULLY QUALIFIED, BUT IS NOT RECOMMENDED FOR FURTHER SERVICE. *(Select 8c(2) below)*

8. COMMANDER'S DETERMINATION/RECOMMENDATION FOR CONTINUED SERVICE WITHIN THE ARMY *(Select one)*

[XX] a. APPROVED

[ ] b. RECOMMEND APPROVAL. DA FORM 3072 IS ATTACHED.

[ ] c. DISAPPROVED

[ ] (1) I DISAPPROVE THE SOLDIER'S REQUEST FOR WAIVER OF DISQUALIFICATION.

[ ] (2) I HAVE INITIATED A BAR TO REENLISTMENT UNDER THE PROVISIONS OF CHAPTER 8, AR 601-280.

9. TYPED NAME, RANK AND BRANCH OF COMMANDER

RON WALLACE, CPT, AR

10. SIGNATURE	11. DATE
Ron Wallace	**2006 JAN 05**

DA FORM 3340-R, DEC 94 EDITION OF MAY 88 IS OBSOLETE

ANNEX B

DA Form 3072-R

WAIVER OF DISQUALIFICATION FOR REENLISTMENT/PROMOTION IN THE REGULAR ARMY

For use of this form see AR 601-280; the proponent agency is DCSPER

DATE: 2006 JAN 07

DISQUALIFICATION

PARAGRAPH: 3-9a(3) AR 601-280

TYPE: AWOL/LOST TIME

TO: *(Include ZIP Code)*
COMMANDER
3D BN, 63D ARMOR
APO AE 09033

FROM: *(Include ZIP Code)*
COMMANDER
CO B, 3D BN, 63D ARMOR
APO AE 09033

1. RANK/NAME *(Last, First, Middle)*: SPC ROBERTSON, ROBERT RAY

2. SSN: 900-00-0018

3. PHYSICAL STATUS	P	U	L	H	E	S	CODE	DATE OF PHYSICAL	DATE OF PROFILE	4. HT.	5. WT.
	1	1	1	1	1	1	A	2004 MAR 05	NONE	68"	167

BRIEF SUMMARY OF ASSIGNMENT LIMITATIONS

NONE

6. SQT DATA
PMOS
SCORE
DATE

7. TIME LOST DURING CURRENT SERVICE

DATES *(From/To)*	NO OF DAYS	REASON
04 SEP 02/04 SEP 05	3	AWOL

8. COURTS-MARTIAL DURING CURRENT TERM OF SERVICE

TYPE	OFFENSE	DATE OF CONVICTION	SENTENCE
NONE			

DA Form 3072-R

9. ARTICLE 15 DURING CURRENT TERM OF SERVICE

ARTICLE/TYPE	OFFENSE	DATE OF CONVICTION	SENTENCE
86/CO	AWOL	2004 SEP 25	FORFEIT $50 FOR ONE MONTH

10. LETTER(S) OF INDEBTEDNESS

CREDITOR	AMOUNT	DATE OF LETTER	DISPOSITION
NONE			

11. RECOMMENDATION OF COMMANDING OFFICER WITH REASONS AND JUSTIFICATIONS *(USE CONTINUATION SHEET PER AR 340-15 IF REQUIRED)*

SPC ROBERTSON HAS DEMONSTRATED THAT HE IS A CANDIDATE FOR FURTHER SERVICE. HE HAS BEEN RECOGNIZED NUMEROUS TIMES FOR HIS OUTSTANDING PERFORMANCE. HIS PERFORMANCE CONTRIBUTES TO THE SUCCESS OF THIS UNIT'S MISSION.

12. LIST OF ENCLOSURES *(Double column, if necessary)*

2 ENCLS
1. ERB
2. SOLDIER'S STATEMENT

13. TYPED NAME, RANK AND BRANCH OF COMMANDER

RON WALLACE, CPT, AR

SIGNATURE

Ron Wallace

DA FORM 3072-R, MAY 88
ANNEX C

PREVIOUS EDITION OF JAN 88 IS OBSOLETE

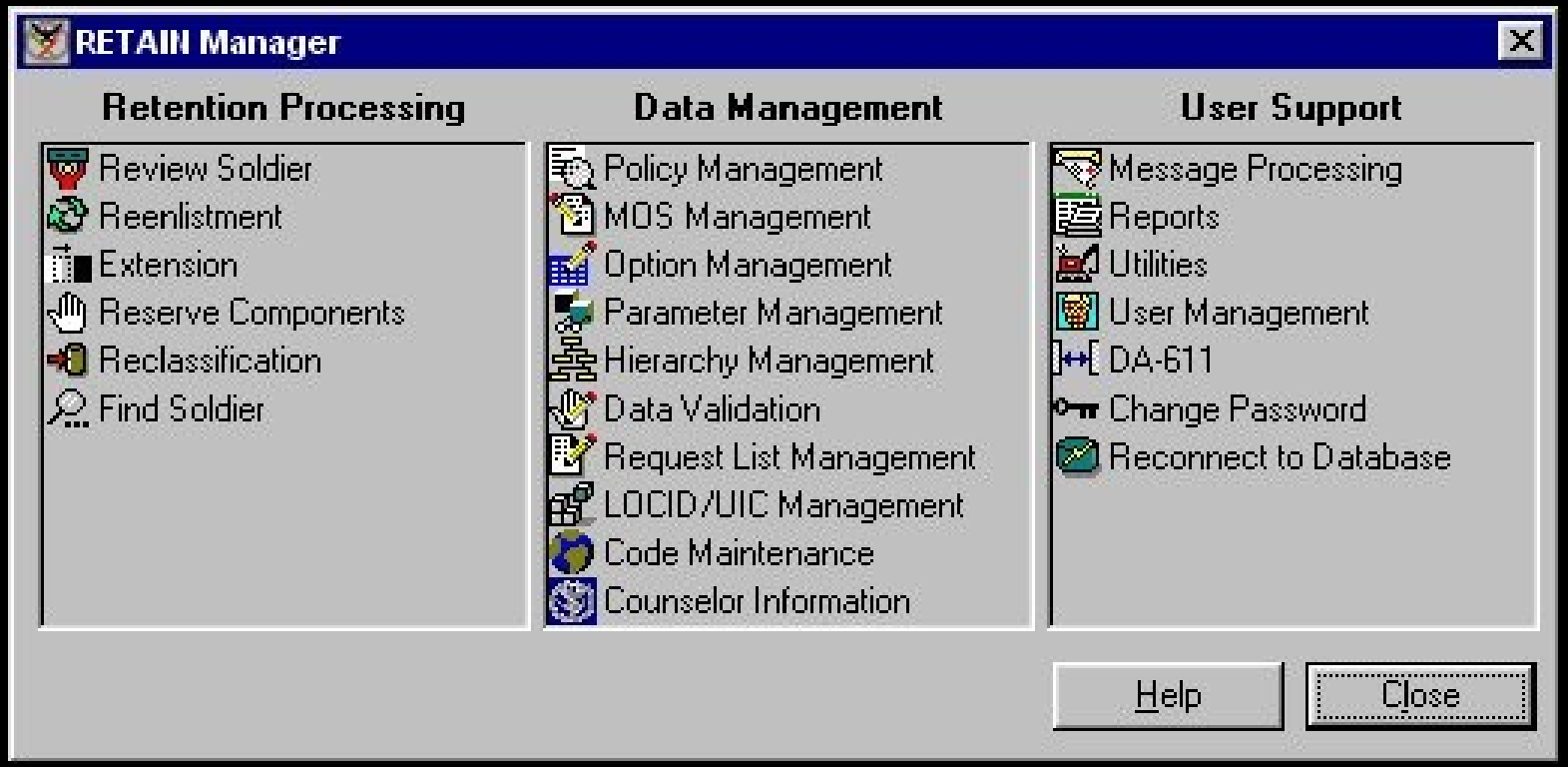
RETAIN

RETAIN Is an Interactive, Personnel Information Management System That Provides the Army With Automated Capability to Process Soldiers for Reenlistment, Reassignment, Training, Extension, Reclassification, and Reserve Components Retention.

System Overview

- **Information Derived From the PERDB**
- **Provides Improved Counseling and Management Tool**
- **Benefits the Army**
- **Benefits the Soldier**

RETAIN Programs



Reenlistment Options

- **E-1 Regular Army**
- **E-2 Current Station Stabilization**
- **E-3 Army Training**
- **E-4 Overseas Assignment**
- **E-5 CONUS Station-of-Choice**

RETAIN Procedures

- **Processing Time Frames**
- **Hold Procedures**
- **Waitlist Processing**
- **Hotline Processing**

Process a Retention Option